

2015-16
2016-17

R-22030/21/2017-DDII/V.
Government of India
Ministry of Social Justice and Empowerment
Department of Empowerment of Persons with Disabilities

Room No.507, 5th floor, CGO Complex,
Pt. Deendayal Antodaya Bhawan, New Delhi-110 003
Dated: 05-Sep-17


To,
The Pay & Accounts Officer,
Ministry of Social Justice and Empowerment,
Paryavaran Bhawan, New Delhi-110 001.

Sir,

I am directed to convey the sanction of the President of India for the payment of **Rs.654606/- (Rupees Six Lacs Fifty Four Thousand Six Hundred and Six only.)** as **1st installment of grant in aid** under Deendayal Disabled Rehabilitation Scheme, Rs.654606 /-towards Recurring & Rs. 0/- Non-recurring expenditure as per the details shown in the annexure, for the project titled **School for MR** implemented by **CHETNA,LUCKNOW, UTTAR PRADESH for the year 2016-17** during the current financial year **2017-18 on the following terms & conditions:**

2. Terms and Conditions:

- (A)(I)(a) Provisional utilization certificate for the grant released during this year and any unspent balance out of this grant will be refunded by the organization immediately after the closure of the current financial year. The audited accounts and Utilization Certificate in the prescribed format i.e. GFR-19 A duly signed by authorized signatory of the grantee organization as well as by the Chartered Accountant for the recurring grants released during this year shall be furnished by the organization within first six months of the next financial year.
- (A)(I)(b) The grant-in-aid for subsequent financial year will be released only after utilization certificate on provisional basis in respect of grants of preceding financial year is submitted by the concerned organization.
- (A)(I)(c) Release of grant-in-aid in excess of 75% of the total amount sanctioned for the subsequent financial year will be considered only after the utilization certificate and the Annual Audited Statement relating to grants-in-aid released in the preceding years are submitted by the concerned organization to the satisfaction of this Ministry.
- (A)(II) The audited accounts and Utilization Certificate in the prescribed format i.e. GFR-19 A duly signed by authorized signatory of the grantee organization as well as by the Chartered Accountant for non-recurring grants released will be furnished by the organization within 12 months of closure of this financial year.
- (B) The members of the executive committee of the organization shall execute a bond in favour of the President of India for the sanctioned amount in the prescribed format binding themselves jointly and severally to the terms and conditions. In the event of the grantee failing to comply with the conditions or committing breach of the conditions or committing breach of the conditions of the bond, the signatories to the bond shall be jointly and severally liable to refund to the President of India the whole or a part amount of the grant with interest at the rate of 10% percent per annum thereon or the sum specified under the bond.
- (C) The facility to be extended with the help of the grant-in-aid will be available for the welfare of Persons with Disabilities irrespective of creed, religion, colour etc. 10%/15%/20%/25% (which ever is applicable) of the total approved expenditure or share as indicated in the attached Annexure, whichever is higher, is to be borne by the organization. It is ensured and certified that no fee is realized from the beneficiaries.
- (D) The organization will agree to make reservation for Scheduled Castes, Scheduled Tribes and Other Backward Class in the posts/services under their control on the lines indicated by the Government of India.
- (E) The organization will maintain separate accounts in respect of the grants-in-aid received for this project. The accounts will remain open for inspection by the representatives or the officers from the office of Comptroller and Auditor General of India/Government of India/concerned State Government at any time. The organization will have the accounts of the grant-in-aid audited either by the Govt. Auditor or Chartered Accountant and shall furnish the audited statement of accounts together with the Utilization Certificate in the prescribed format i.e. GFR-19 A duly signed by authorized signatory of the grantee organization as well as by the Chartered Accountant to this Ministry.
- (F) The organization shall submit annual performance-cum-achievement report of the project for which financial assistance is being received, by the end of the financial year.
- (G) The organization will not obtain grant for the same purpose/activity from any other source, including the Government sources.
- (H) The organization will not divert grant-in-aid and entrust the execution of the project for which grant-in-aid is sanctioned to another organization or institution.
- (I) If the government is not satisfied with the progress of the project or considers that the sanction is being violated, it reserves the right to terminate the grant-in-aid or to blacklist the organization.
- (J) Any unspent balance out of this grant will be refunded by the organization immediately after the closure of this financial year unless adjusted by the Government from the subsequent grant due.


अवर सचिव / Under Secretary
सामाजिक न्याय और अधिकारिता मंत्रालय
M/o of Social Justice & Empowerment
दिव्यांगजन सशक्तिकरण विभाग
D/o Empowerment of Persons with Disabilities (Divyangjan)
नई दिल्ली / New Delhi

- (K) The assets acquired wholly or substantially out of the Government grant should not be disposed off or encumbered and or otherwise utilized for the purpose other than for which sanctioned without prior approval of this Ministry.
- (L) The organization will maintain a register in the GFR-19 form of permanent and semi-permanent assets acquired wholly or substantially out of the Government grant. This register will remain open for inspection to the officials from the office of Comptroller and Auditor General of India/Government of India/concerned State Government. The register should be maintained separately in respect of this grant and a copy thereof may be furnished to the Ministry.
- (M) The release of the last installment of the annual grant will be conditional upon the grantee institution providing reasonable evidence of proper utilization of installment released earlier during the year.
- (N) The grantee organisation shall not change its project location or its headquarters without prior permission of this Ministry.
- (O) The grantee organization shall comply with terms and conditions of "Scheme of Grants-in-Aid to Voluntary Organizations working for Deen Dayal Disabled Rehabilitation Scheme (DDRS) and General Financial Rules, 2005 as amended from time to time.
- (P) The accounts relating to this Grant will be open to inspection by the sanctioning authority and audit, both by the Comptroller and Auditor General of India under the provision of CAG (DPC) Act, 1971 and internal audit by the Principal Accounts Office of the Ministry/Department, whenever the Institution/ Organizations/State Government is called upon to do so.
- (Q) The organisation shall not apply or receive grant from the other sources for the same project (except donations).
- (R) The purchase of all non-recurring items should be made only from authorized dealers at competitive prices and subject to vouchers being produced during inspection.
- (S) No fee should be charged from the beneficiaries.
- (T) Honorarium to staff members should be paid by mode of Cheque/Bank Transfer.
- (U) The proposal for 2014-15 should be submitted online through the website of the Ministry.
- (V) The proposal of those Organizations, which are receiving more than R. 50.00 lacs as GIA form the Government of India, shall be considered only when 35 copies (Hindi and English each) of Annual Report (incorporating audited accounts) are received in the department for placing the same before the Parliament. Those organizations which are receiving less than Rs. 50 lacs GIA from Government shall give a certificate to the effect that they are not receiving GIA from Government shall give a certificate to the effect that they are not receiving GIA from Government shall give a certificate to the effect that they are not receiving GIA to the tune of Rs. 50 lacs from the Government.
- (W) This is to certify that the present sanction/expenditure is covered under MEP for the month of August, 2017 and Integrated Finance Division (IFD) has approved the expenditure during the 2nd quarter of the financial year 2017-18.
- (X) The requirements of production of Utilization Certificate in respect of the grants already sanctioned by the Government of India should be fulfilled to the satisfaction of the Government. The Institute shall furnish Utilization Certificate (U.C.) immediately after the closing of financial year 2017-18. It is certified that no previous Utilization Certificate is pending in respect of the grants released to the CHETNA,LUCKNOW, UTTAR PRADESH in respect of the all the Schemes/Programmes/Projects during the earlier financial year.

3. Unspent Balance :-

- a) Certified that the unspent balance of Rs. 0 from the grant sanctioned during the previous year has been surrendered/ adjusted in this year's grant.
- b) Unspent balance from this grant may be surrendered to this ministry without any delay.
- c) The present grant is being released after receipt of UC for all previous grants and no UC is pending from the NGO.
4. It is certified that grant-in-aid to the grantee is sanctioned in accordance with the pattern of financial assistance approved and is in conformity with the rules and Principles of the scheme as approved by the Ministry of Finance.
5. The grant in aid is further subject to the conditions laid down in the General Financial Rules as amended from time to time.
6. The grantee shall get its accounts audited from a Chartered Accountant.
7. Certified that this sanction has been noted at S.No: 294 of the Register of Grants.
8. **The Drawing & Disbursing Officer** of this Ministry is authorized to draw the bill for an amount of **Rs.654606/- (Rupees Six Lacs Fifty Four Thousand Six Hundred and Six only.)**, Rs. 654606/- towards Recurring & Rs. 0/- Non-recurring expenditure during the current financial year 2017-18 for arranging payment through the PAO directly to the grantee institution through telegraphic transfer to its Account No. 10863773644, SBI (IFSC: SBIN0000125), Main Branch, Tarawali Kothi, Hazratganj, Lucknow, UP.
9. The expenditure is debit to the Demand No 090-Ministry of Social Justice & Empowerment, Department of Empowerment of Persons with Disabilities in the following Heads:

1. Major Head: 2235, Sub-Major Head: 02, Minor Head-Welfare of Handicapped: 02.101, Other Schemes 10, Deendayal Disabled Rehabilitation Scheme (DDRS): 10.16, Grant-in-Aid (General): 10.16.31(VOTED)	Rs.576677/-
2. Major Head: 2235, Special Component Plan for Scheduled Castes (SCs) - Minor Head : 02.789, Social Welfare- Welfare of Handicapped: 01, Deendayal Disabled Rehabilitation Scheme (DDRS): 01.01, Grant-in-Aid (General): 01.01.31 (VOTED)	Rs.77929/-
3. Major Head: 2235, Scheduled Tribes (STs) sub Plan - Minor Head : 02.796, Social Welfare- Welfare of Handicapped: 03, Deendayal Disabled Rehabilitation Scheme (DDRS): 03.01, Grant-in-Aid (General): 03.01.31(VOTED)	Rs.0/-
4. Major Head: 2235, Sub-Major Head: 02, Minor Head-Welfare of Handicapped: 02.101, Other Schemes 10, Deendayal Disabled Rehabilitation Scheme (DDRS): 10.16, Grant-in-Aid (General): 10.16.31(VOTED)	Rs.0/-
Total	Rs.654606/-

10. The grant-in-aid is sanctioned under the additional powers delegated to the Ministry vide Ministry of Finance' Office Memorandum No.F.10 (a) E (Coord.) 62 dt. 1st June 1962. The sanction letter is issued with the concurrence of Integrated Finance Division of this Ministry vide their Dy.No. **Note No.11/JS&FA/ 17** dated 12-Jul-17

Yours faithfully,



(Ramanuj Dey)

Under Secretary to the Govt. of India

अवर सचिव / Under Secretary
सामाजिक न्याय और अधिकारिता मंत्रालय
M/o of Social Justice & Empowerment
दिव्यांगजन सशक्तिकरण विभाग
D/o Empowerment of Persons with Disabilities (Divyangjan)
नई दिल्ली / New Delhi

Copy for information and necessary action to :-

1. ✓ The President/Secretary,
CHETNA
Sector-C, Aliganj, Lucknow-226024, Uttar Pradesh

with a request to furnish the under mentioned documents before the amount is remitted through telegraphic transfer

- a) **An agreement bond in non-judicial stamp paper of Rs. 20/- (Twenty) executed by authorized member of Managing committee and each page of the bond is to be signed after affixing the office stamp of the Organization there on.**
- b) A stamped pre-receipt in the prescribed form.
- c) A letter confirming that the terms and conditions contained in this sanction letter are acceptable to the organization.
- c) If the application was not forwarded in the prescribed format and with documents required, the same may furnished without fail not later than the time of applying for 2nd installment.
- d) Information regarding implementation of Reservation for SCs/STs/OBCs and Disabled persons in the staff employees by the Organization as applicable in Government of India may also be furnished.
- e) Copy of valid registration certificate under Section 52 of PWD Act, 1995.
- f) **A Copy of the Resolution duly Signed by the All Members of the Executive Committee.**
- g) **Bank Details (with IFSC/RTGS Code) of the Account of the Organisation where funds are to be transferred.**

2. Hon'ble Member of Parliament of the concerned constituency.
3. The Principal Secretary, Deptt. For Women, Children, Disabled and Senior Citizens, / Department of Women and Child Development and Empowerment for the Differently Abled and Senior Citizens./ Handicapped Welfare /Social Welfare Department, Government of UTTAR PRADESH, The organization may be inspected and report thereon may be sent to the Ministry within 6 months.
4. The State Commissioner for Persons with Disabilities, Government of UTTAR PRADESH
5. The Chief Commissioner for Persons with Disabilities, Department of Disability Affairs, Sarojini House, 6, Bhawan Das Road, New Delhi-110001.
6. The Chairman / Managing Director CAPART, New Delhi.
7. The Director, Handicapped Welfare/Social Welfare Department, Government of UTTAR PRADESH
8. District Handicapped Welfare Department Officer, LUCKNOW, UTTAR PRADESH
9. The District Collector, LUCKNOW, UTTAR PRADESH
10. Director of Audit, Central Revenue, IP Estate New Delhi.
11. IF Wing / Coordination / B&C section / Bill copy / Sanction folder.
12. Project Director, DRC, IPH Building, 4, Vishnu Digamber Marg, New Delhi
13. Army Welfare Society, AG;s Branch, Integrated HQ of MOD (Army)New Delhi.



(Ramanuj Dey)

Under Secretary to the Govt. of India

अवर सचिव / Under Secretary

सामाजिक न्याय और अधिकारिता मंत्रालय

M/o of Social Justice & Empowerment

दिव्यांगजन सशक्तिकरण विभाग

D/o Empowerment of Persons with Disabilities (Divyangjan)

Note :-

1. The purchase of non-recurring items, i.e. furniture etc. should be made only from authorized dealers at competitive prices and subject to vouchers to be produced for inspection.
2. A duly signed bond in Rs.20/- non-judicial Stamp Paper shall also be sent.
3. The Uptodate list of Beneficiaries of the Organisation (year-wise) be uploaded in the website of the Organisation without fail and the action taken in this regard be intimated to this Department.
4. The Organisation be actively associate with the cleanliness drive under the Swachachh Bharat Campaign of the Government of India. The action taken in this regard be intimated to this Department.

Note#2

This is regarding full and final installment of GIA for the year 2015-16 and full and final installment of GIA for the year 2016-17 to the organization Chetna Lucknow, UP for the project Special School for MR during the year 2017-18 under DDRS.

2. Calculation for GIA for the year 2015-16 is as follow:

Name of the Organisation:Chetna, Lucknow, Uttar Pradesh								Last Year :102	
Name of the Project: Special School for MR									
No of beneficiaries(As per list): 170,		Found Present: 115.		No of beneficiaries(eligible): 170		Considered: 112			
Grant-in-aid for the year : 2015-16during the year 2017-18								with 15% increase and age limit	
S. No.	Cost items	No. of staff and rate of honorarium on the basis of qualification, etc. prescribed in the scheme (for 50 beneficiaries)	No. of Staff and rate of honorarium proposed as per the qualification & experience of the persons employed by the NGO	No. of post being proposed for sanction	Months/visits	Total	Remarks/Justification (As per teacher pupil ratio)		
A.	Recurring (Honorarium)	Qualification prescribed in the scheme	Rate of Honorarium (in Rs.)	Qualification possessed	Rate				
1	Principal (upto 150 beneficiaries)	Post Graduate or Graduate plus BEd (General); BEd in Spl. Education with 4 years experience or Diploma in Spl. Education with 6 years experience or BRS Graduates with 5 years experience	8200	MA(Psy), DSE (MR), Bed, in spl edu with 16 yrs exp	8200	1	12	98400	As per norms
2	Trained Teacher/ Special Teacher	Graduate plus BEd or Graduate (General); BEd in Special Education with 2 years experience or Diploma in Special Education with 3 years experience, Or BRS with one year experience.	6900	1. BA, DSE (MR) with 17 yrs exp 2. BA, DSE (MR) CT with 28 yrs exp	6900	2	12	165600	As per norms
3	Trained Graduate Teacher	Graduate or Graduate with BEd General); B.Ed. in Special Education with no experience or Diploma in	5800	All are MA/BA, DSE (MR) with 6-28 yrs exp	5800	5	12	348000	As per norms

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		Special Education with 1 year experience Or BRS graduates											
4	Assistant Teacher/Craft Teacher	Graduate or 10+2 (General); Dip in Special Education with no experience for Graduates or Dip in Spl Education with 1 year experience for Matric and 10+2	2	3800	1. MSc. BED, PGPD 2. BA, BED, PGPD	3800	2	12	91200	As per norms			
5	Weaving, garmenting/capentry instructor	Diploma in related field		3800	Inter Dip. In Art/Craft with 29 yrs exp	3800	1	12	45600	Continued post as per last year basis			
6	Jr. Speech Therapist	Graduate in related field with 5 yrs exp	2	340/visit	B.Sc. (Speech) with 5 yrs exp	340	1	100	34000	As per norms			
7	Psychologist	Post Graduate in clinical psychology with 2 yrs exp		340/visit	MA (Psychology) with 3 yrs exp	340	1	100	34000	As per norms			
8	Physiotherapist	Post Graduate in related field with 2 yrs exp or graduate in related field with 5 yrs exp		340/visit	BPT	340	1	100	34000	As per norms			
9	Occupational Therapist	Post Graduate in related field with 2 yrs exp or graduate in related field with 5 yrs exp		340/visit	B.Sc. (OT), 26 yrs exp	340	1	100	34000	As per norms			
10	Medical doctor	MD or Post Graduate diploma in area of specialization		340/visit	MBBS	340	1	50	17000	As per norms			
11	Yoga/Dance/Music	Diploma in related field		340/visit	1. MA, Sangeet Gayan Nipun 28 yrs exp 2. Bharat Natyam & Lok Nritya for Sangeet Natak Acaademy	340	2	150	102000	As per norms			
12	Accountant (upto 150 beneficiaries)	Degree from recognized University	1	3500	MA (Eco), LLB, 39 yrs exp	3500	1	12	42000	as per norms			
13	Peon cum Sweeper (upto 150 beneficiaries)	Class 8	1	2500		2500	1	12	30000	As per norms			
14	Watchman/chowkidar			2500		2500	1	12	30000	Not appointed			

15	Attendant/Ayah (for every 50 beneficiaries)	Class 8	1	2500		2500	6	12	180000	As per norms
Total Honorarium									1285800	
Conveyance @ 10% of Honorarium									0	Not sought in the budget
B. Recurring other than Honorarium:										
1	Contingencies	Rs.1600 p.a.	Considered: 112	1600		1600	112	1	179200	as per actual
2	Transport Allowance	Class 'A' - Rs.400/-p.m. Class 'B' - Rs.350/-p.m. Class 'C' - Rs.250/-p.m.		250		350	50	10	125000	Restricted for 50 beneficiaries as per the State Government's reply at page 551/c
3	Stipend per beneficiary (for day scholars)	Rs.200/-p.m.		200		200	112	10	224000	
4	Rent or building maintainance (per month for upto 100 beneficiaries)	Class 'A' cities - Rs.20000/- Class 'B' cities - Rs.14000/-; Class 'C' cities - Rs.10000/- or Building Maintenance within the limit of 2% of the cost of the building or Rs.50000/- p.a. which ever is less		10000		7500	1	12	35000	
Recurring other than Honorarium:									563200	
C. Non-recurring:										
Grand Total									1849000	
75% of grant-in-aid									1386750	
Restricted as per GFR for 9 months									1040063	
Full and final installment for 2015-16									1040063	
PBC per annum=									16509	

2. Calculation for GIA for the year 2016-17 is as follow:

Name of the Organisation: Chetna, Lucknow, Uttar Pradesh									Last Year : 112	
Name of the Project: Special School for MR										
No of beneficiaries (As per list): 150,			Found Present: 126,			No of beneficiarites (eligible):			79	
150										
Grant-in-aid for the year : 2016-17 during the year 2017-18									with 15% increase and age limit	
S. No.	Cost Items	No. of staff and rate of honorarium on the basis of qualification, etc. prescribed in the scheme (for 50 beneficiaries)	No. of Staff and rate of honorarium proposed as per the qualification & experience of the persons employed by the NGO	No. of post proposed for sanction	Months/Total visits	Remarks/Justification (As per teacher pupil ratio)				
A.	Recurring (Honorarium)	Qualification prescribed in the scheme	Rate of Honorarium (in Rs.)	Qualification possessed	Rate					
1	Principal (upto 150 beneficiaries)	Post Graduate or Graduate plus BEd (General); BEd in Spl. Education with 4 years experience or Diploma in	1 8200	MA(Psy), DSE (MR), Bed, in spl edu with 16 yrs exp	8200	1	12	98400	As per norms	

		Spl. Education with 6 years experience or BRS Graduates with 5 years experience								
2	Trained Teacher/ Special Teacher	Graduate plus BEd or Graduate (General); BEd in Special Education with 2 years experience or Diploma in Special Education with 3 years experience, Or BRS with one year experience.	2	6900	1. BA, DSE (MR) with 17 yrs exp 2. BA, DSE (MR) CT with 28 yrs exp	6900	2	12	165600	As per norms
3	Trained Graduate Teacher	Graduate or Graduate with BEd (General); B.Ed. in Special Education with no experience or Diploma in Special Education with 1 year experience Or BRS graduates	2	5800	All are MA/BA, DSE (MR) with 6 -28 yrs exp	5800	5	12	348000	As per norms
4	Assistant Teacher/Craft Teacher	Graduate or Matric or 10+2 (General); Dip in Special Education with no experience for Graduates or Dip in Spl Education with 1 year experience for Matric and 10+2	2	3800	1. M.Sc. BED, PGPD 2. BA, BED, PGPD	3800	2	12	91200	As per norms
5	Weaving-cum-tailoring/capentary instructor	Diploma in related field		3800	Inter Dip. In Art/Craft with 29 yrs exp	3800	1	12	45600	Continued post as per last year basis
6	Jr. Speech Therapist	Graduate in related field with 5 yrs exp	2	340/visit	B.Sc. (Speech) with 5 yrs exp	340	1	100	34000	As per norms
7	Psychologist	Post Graduate in clinical psychology with 2 yrs exp		340/visit	MA (Psychology) with 3 yrs exp	340	1	100	34000	As per norms
8	Physiotherapist	Post Graduate in related field with 2 yrs exp or graduate in related field with 5 yrs exp		340/visit	BPT	340	1	100	34000	As per norms
9	Occupational	Post		340/visit	B.Sc. (OT), 26	340	1	100	34000	As per norms

Therapist	Graduate in related field with 2 yrs exp or graduate in related field with 5 yrs exp		yrs exp						
10 Medical doctor	MD or Post Graduate diploma in area of specialization	340/visit	MBBS	340	1	50	17000	As per norms	
11 Yoga/Dance/Music	Diploma in related field	340/visit	1. MA, Sangeet Gayan Nipun 28 yrs exp 2. Bharat Natyam & Lok Nritya for Sangeet Natak Acaademy	340	2	150	102000	As per norms	
12 Accountant (upto 150 beneficiaries)	Degree from recognized University	1	3500	MA (Eco), LLB, 39 yrs exp	3500	1	12	42000	as per norms
13 Peon cum Sweeper (upto 150 beneficiaries)	Class 8	1	2500		2500	1	12	30000	As per norms
14 Watchman/chowkidar			2500		2500	1	12	30000	Not appointed
15 Attendant/Ayah (for every 50 beneficiaries)	Class 8	1	2500		2500	6	12	180000	As per norms
Total Honorarium								1285800	
Conveyance @ 10% of Honorarium								0	Not sought in the budget
B. Recurring other than Honorarium:									
1 Contingencies	Rs.1600 p.a.	79	1600		1600	79	1	141814	as per actual
2 Transport Allowance	Class 'A' - Rs.400/-p.m. Class 'B' - Rs.350/-p.m. Class 'C' - Rs.250/-p.m.		250		350	50	10	125000	Restricted for 50 beneficiaries as per the State Government's reply at page 551/c
3 Stipend per beneficiary (for day scholars)	Rs.200/-p.m.		200		200	79	10	158000	
4 Rent or building maintenance (per month for upto 100 beneficiaries)	Class 'A' cities - Rs.20000/- Class 'B' cities - Rs.14000/-; Class 'C' cities - Rs.10000/- or Building Maintenance within the limit of 2% of the cost of the building or Rs.50000/- p.a. which ever is less		10000		7500	1	12	35000	
Recurring other than Honorarium:								459814	
C. Non-recurring:									
Grand Total								1745614	
75% of grant-in-aid								1309211	
Unspent Balance								0	
Full and final installment for 2016-17								1309211	
PBC per annum=-								22096	

4. Regarding pending UCs:- Utilisation certificate of the last GIA released to the organisation is at page 266/c.

5. In view of above, if agreed, the file may be submitted to IFD for concurrence of the following Grant-in-Aid during the year 2017-18 to the organisation Chetna Lucknow, UP for the